



'EMPOWERING FEMALE STUDENTS'

Terms Of References (TOR) for engaging a consultant to develop an advocacy toolkit

Post Title: Consultant for Developing Her Health Rights Advocacy Toolkit

Project Title: Strengthening women's advocacy for accountable health governance in Zimbabwe.

Contract Duration: 10 Days

Estimated Start Date: 17 September 2024

Deadline of bids submission: 06 September 2024

Background

Female Students Network Trust (FSNT) advocates for the rights of young women in Zimbabwe's institutions of higher learning through leadership development and mentorship programs. These are done through various empowerment thematic areas that include: women's participation in institutional governance bodies, women's rights advocacy, policy advocacy, facilitating access to psycho-social support services to survivors of sexual gender-based violence and economic empowerment initiatives. FSNT's vision is to become a centre of excellence, innovative and empowerment programs for female students in Zimbabwe. The Female Students Network (FSNT) in partnership with Women Coalition of Zimbabwe (WCoZ) and Women and Law in Southern Africa (WLSA) are implementing the SWAAGHZ project aimed at capacitating women and girls in Zimbabwe to advocate for accountable health governance in Zimbabwe.

Nature of Consultancy

To research and develop a comprehensive advocacy toolkit tailor made for Sexual and Reproductive Health Rights (SRHR) advocacy in higher and tertiary institutions. The Advocacy Toolkit should at least include the following components:

I. Information and Resources- Factsheets on SRHR, contraception, STIs, HIV/AIDS, and gender-based violence, Zimbabwean laws and policies related to SRHR and international human rights frameworks and guidelines. Taking into consideration that this a toolkit for students hence infographics should be included at all levels.

II. Advocacy Strategies- Campus organizing and mobilization techniques, social media and online activism guides, lobbying and engagement with university administrators and policymakers, event planning and management (e.g., workshops, campaigns, debates).

III. Communication and Messaging- Key messaging and talking points on SRHR issues, media engagement and press release writing, social media content creation and hashtag campaigns and interpersonal communication and negotiation skills.

IV. Capacity Building and Training- Leadership development and empowerment programs, SRHR and advocacy skills training, peer education and support programs, mentorship and coaching opportunities.

V. Partnerships and Collaborations - Building relationships with student organizations and clubs, partnering with local and national SRHR organizations, collaborating with university departments and faculty members, engaging with community leaders and stakeholders.

VI. Safety and Security Protocols - Risk assessment and management guidelines, confidentiality and privacy protocols, emergency response plans and resources, self-care and stress management techniques

VII. Monitoring and Evaluation - Tracking advocacy efforts and progress, assessing campus SRHR needs and gaps, evaluating program effectiveness and impact, using data for advocacy and decision-making.

Objectives of the Advocacy Toolkit

- To act as a guiding blueprint for female students to advocate for accountable health governance within higher and tertiary institutions of Zimbabwe.
- To stand as a tool for female student's movement building towards the creation of a safe, health and gender sensitive learning environment in higher and tertiary institutions.

Expected outcomes and deliverables

- Inception Meeting and Report
- Information Gathering Methodologies
- Well Designed Advocacy Toolkit (Soft Copy and Hard Copy: Book Style)

To apply Interested organizations / candidates should email their proposals with their costing structures to :-

info@femalestudentsnetwork.org copying femalestudent2011@gmail.com stating the consultancy title in the subject line. Submissions should be accompanied with samples of previous work and two referees.

During the application process, FSNT will not charge any fee nor will it require any payment for an application to be considered. FSNT is an equal opportunity employer and employs personnel without regard to race, place of origin, colour, ethnic origin, language, creed, religion, gender, sexual orientation, age, marital status and or physical handicap. Persons with disabilities are encouraged to apply.

Documents

While submitting the Technical Proposal, the Applicant shall, in particular, ensure to attach the following:

1. Profile of the consultant explaining why they are the most suitable for the work.
2. Relevant Experience (max 2 page).
3. Detailed methodology and conceptual framework with expected deliverables and timelines, number of days required (3-5 pages).
4. Recent CVs **Scope of financial Proposal and Schedule of Payments**

a) The consultant will be offered a fixed amount in USD to cover all expenses and deliverables that will be paid in two phases as per the payment schedule below.

b) The payments will be made in instalments based upon outputs/deliverables specified in the TOR (under payment schedule) and upon certification of satisfactory work as per work plan and endorsed by FSNT and its partners.

Payment Schedule

- 50% on signing the contract and submission of a blueprint including methodology for developing the advocacy toolkit.
- 50% on completion and submission of final results and documents as per the expected deliverables.

Currency of Bid: All financial quotes should be in USD.